

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING AGENDA
APRIL 12, 2023**

DATE: April 12, 2023
TIME: 5:00 P.M.
PLACE: Spencer Valley School District

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

- A. Call to Order
- B. Roll Call
- C. Welcome guests
- D. Approval of Minutes of the March 8th Board Meeting
- E. Adoption of Agenda

II. PUBLIC COMMUNICATION

During this time, the meeting facilitator will address public comments about any item not on this meeting agenda. Guests will be allowed to comment in person. The Board has a policy limiting any speaker to two minutes.

III. REPORT SECTION – Oral

- A. Staff Sharing
- B. Superintendent/Principal Report
- C. Enrollment
- D. Curriculum and Instruction
- E. Facility Update
- F. Business Report

IV. INFORMATION & STUDY

- A. Local Control & Accountability Plan

V. CLOSED SESSION

- A. Conference with Legal Counsel (Government Code section 54956.9)
Anticipated Litigation: 1 potential case.
- B. Conference with Labor Negotiator (Government Code section 54957.6)
Unrepresented Employees: Certificated Employees
Agency Negotiator: Superintendent
- C. Conference with Labor Negotiator (Government Code section 54957.6)
Unrepresented Employees: Classified Employees
Agency Negotiator: Superintendent
- D. Conference with Labor Negotiator (Government Code section 54957.6)
Unrepresented Employees: Management
Agency Negotiator: Superintendent

VI. RECONVENE IN OPEN SESSION

- A. Adjourn Closed Session and reconvene in open session.
- B. Report action taken in Closed Session.

VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

A. Approve School Calendar for 2023-2024

DESCRIPTION: To approve the 2023-2024 school calendar.

BUDGET IMPLICATIONS: Schools are funded based on ADA.

RECOMMENDATION(S): To approve the 2023-2024 school calendar.

Motion: Seconded: Approved: Abstained: Absent:

B. Approve Contract with Infinity Communications and Consulting for E-Rate Services

DESCRIPTION: To approve a Master Agreement with Infinity Communications and Consulting for E-Rate services. The E-Rate program provides discounts for telecommunications, Internet access, and internet connections to schools and libraries. Discounts are based on the poverty level of the school. There are various rules and components that are best completed by a company with knowledge of the E-Rate program. Infinity has been providing these services since the 20-21 school year.

BUDGET IMPLICATIONS: Flat rate of \$1,950 per year for Category One services.

RECOMMENDATION(S): To approve the contract with Infinity Communications & Consulting for E-Rate services.

Motion: Seconded: Approved: Abstained: Absent:

C. Approve Updated Expanded Learning Opportunities Program Plan

DESCRIPTION: The Expanded Learning Opportunities Program (ELO-P) provides funding for afterschool and summer school enrichment programs for transitional kindergarten through sixth grade. “Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year. Changes include an eight (8) hour day, due to the district having a frontier designation.

BUDGET IMPLICATIONS: \$50,000 per year, ongoing.

RECOMMENDATION(S): To approve the updated Expanded Learning Opportunities Program Plan.

Motion: Seconded: Approved: Abstained: Absent:

D. Approve Revised Salary Schedule for Certificated Employees

DESCRIPTION: The certificated salary schedule has been revised to reflect an ongoing increase and changes to compensate employees for upper division or graduate credits. The revised schedule will be effective for three years from July 1, 2023 through June 30, 2026. If approved, the revised schedule includes the following changes:

- A six percent (6%) on-going increase from the current schedule in 23-24.
- Additional columns (+\$1950 for column 2 – BA with 16-44 units; +\$2175 for column 3 - BA with 45-59 units; and +\$2400 for column 4 -BA with 60+ units or Masters degree) for teachers who have completed degrees and advanced preparation.
- Masters Stipend incorporated into Column 4 of the Salary Schedule.
- Longevity stipends are eliminated due to the increases in the salary schedule. Teachers currently receiving a longevity stipend will continue to receive the same stipend (\$2,500/year) until June 30, 2026.

- The teacher work year shall be 185 days (180 student contact days and 5 teacher work days). This represents the addition of one (1) day/school year
- Classroom teachers shall receive one (1) preparation day a trimester. The dates for these preparation days shall be determined by mutual consent of the Superintendent and teacher.
- Teachers with a combo class containing 3 grade levels will receive a stipend of \$1,200, paid out per trimester, at \$400 each trimester that a teacher has 3 grade levels for all or part of the trimester.
- ASB stipend of \$500 stipend per year.
- Non-Teaching Rate of \$30/hour, with a maximum amount of \$135/day.

BUDGET IMPLICATIONS: The estimated impact to the District General Fund is an additional \$25,184 in salaries and \$5,767 in statutory benefits for the 23-34 school year with an additional \$1,397 for the 24-25 school year and \$196 for the 25-26 school year.

RECOMMENDATION(S): To approve the Certificated Salary schedule which will be effective from July 1, 2023 through June 30, 2026.

Motion: Seconded: Approved: Abstained: Absent:

E. Approve Salary Schedule for Classified Employees

DESCRIPTION: To approve a salary schedule for classified employees. The schedule will be effective for three years from July 1, 2023 through June 30, 2026. If approved, current employees will receive a 6% increase from their 22-23 hourly rates.

BUDGET IMPLICATIONS: The estimated impact to the District General Fund is \$10,975 in salaries and \$6,310 in statutory benefits for the 23-24 school year.

RECOMMENDATION(S): To approve the Classified Salary schedule which will be effective from July 1, 2023 through June 30, 2026.

Motion: Seconded: Approved: Abstained: Absent:

F. Approve Salary Schedule for Management Employees

DESCRIPTION: To approve a salary schedule for management employees (Superintendent and Assistant Superintendent). The schedule will be effective for three years from July 1, 2023 through June 30, 2026. If approved, current employees will receive a 4% increase from their 22-23 hourly rates.

BUDGET IMPLICATIONS: The estimated impact to the District General Fund is an additional \$9,660 in salaries and \$4,805 in statutory benefits for the 23-24 school year.

RECOMMENDATION(S): To approve the Management Salary schedule which will be effective from July 1, 2023 through June 30, 2026.

Motion: Seconded: Approved: Abstained: Absent:

VIII. CONSENT ITEMS

- Approve March 2023 Commercial Warrants.
- Approve Hire of Nicole Cisneros as a Substitute Teacher.
- Approve Hire of Linda Marisol Sanchez Aguirre as a Substitute Teacher.
- Approve Hire of Delina Robair as a Substitute Teacher.
- Accept resignation of Leland Cook.

Motion: Seconded: Approved: Abstained: Absent:

IX. ADJOURNMENT

Please Note: Spencer Valley School District complies with the American With Disabilities Act. If you require reasonable accommodations, including alternate formats for this meeting, please contact the Board Secretary at 760-765-0336, with reasonable time, prior to the meeting.

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING AGENDA
MARCH 8, 2023**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. Call to Order: Lucinda Arntson called the meeting to order at 5:06 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Lucinda Arntson, Board Member
J. Beau Cseri, Board Member

MEMBERS ABSENT: Carol Frausto, Board President/Clerk

ADMIN PRESENT: Kelly Baas, Superintendent
Kathleen McKenzie, Asst. Supt.

C. Approval of Minutes

Motion to approve the Minutes of the February 8th Regular Meeting and the February 27th Special Meeting

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri; Absent: Carol Frausto

D. Adoption of Agenda

Motion to adopt the agenda.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri; Absent: Carol Frausto

II. PUBLIC COMMUNICATION: None

III. REPORT SECTION – Oral

A. Staff Sharing

- None

B. Superintendent/Principal Report

The Superintendent reported:

- She continues to work with teachers on negotiating a salary schedule and other items for the next 3 years; the plan is to a schedule to the board for approval by May and have all teachers sign their contracts prior to the end of the school year.
- A nice group of substitute teachers have come in and filled out applications. Some of the applications have skills that would work well with the afterschool program- including teaching Spanish classes. One also would like to teach Spanish classes during the school day.
- She is in contact with Maraya Performing Arts Studio to have them provide activities during Spring Camp, which will take place from March 27th through March 31st. They would provide dancing, theater and visual arts.
- STEM kits were purchased for ELOP for Spring Camp.
- Last Friday the entire school went down to Balboa Park for field trips. Grades K-4 went to the Science Museum and Grades 5-7 went to the Museum of Us.
- She is looking into a whole school field trip to a Padres game in the spring.

C. Enrollment

- 42 students currently enrolled.
- February attendance was 97.9%, with YTD attendance at 95.9%.
- Perfect attendance for February was 12 students, with 2 students having perfect attendance for the whole year.

D. Curriculum and Instruction

- Teachers have been working on writing this school year with much success. Supt. Baas has observed in each classroom during writing lessons and has seen very motivated students who enjoy writing.

E. Facility Update

- Preschool update – Licensure has received the application and is making requests for additional information, including 1) two people need to be fingerprinted by preschool licensing, 2) one map of the entire campus, with square footage indicated, and 3) the credential for the director.
- The snow and freezing temperatures damaged the gutters and signage on the front of the annex and the drinking fountains and outside pipes. TLS Choice is working on fixing all issues.
- There were issues this past week with Amerigas and propane for the original campus.

F. Business Report

- A meeting will be held next week to discuss the Charter exit from the SELPA.
- A J-13A waiver will be filed for the snow days; next year’s calendar will have 5 weather days built in.
- PD Request - Cognitive Behavior Techniques for Educators, attended by Supt. Baas and the 1st-2nd grade teacher; held by the SELPA.

IV. INFORMATION & STUDY

A. Local Control Accountability Plan Update and Timeline

Superintendent Baas discussed community and parent engagement. Due to low parent turnout at scheduled meeting, she polled Spencer Valley families to identify preferred means of communication/engagement. The consensus was surveys parents could fill out from home. Each month surveys are provided to parents on a different topic. In February, 26 families participated in the survey. Additional surveys will be sent out in March, April and May.

V. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

A. Approve Contract with Atkinson, Andelson, Loya, Ruud & Romo

Motion to approve the contract for legal services with AALRR.

Motion by J. Beau Cseri, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri; Absent: Carol Frausto

B. Approve New Hire for Substitute Teacher Pool

Motion to approve the hire of Denise Rule as a substitute teacher.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri; Absent: Carol Frausto

C. Approve 22-23 Second Interim Budget

Motion to approve the Second Interim Budget.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri; Absent: Carol Frausto

D. Approve Use of Facilities – YMCA Bike Across California

Motion to approve the use of facilities by for Bike Across California.

Motion by J. Beau Cseri, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri; Absent: Carol Frausto

VI. CONSENT ITEMS

A. Approve February 2023 Commercial Warrants.

Motion to approve the use of consent items.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri; Absent: Carol Frausto

VII. At 5:55 P.M. the Board adjourned into Closed Session

VIII. At 6:12 P.M. the Board reopened the Regular Meeting

A. Conference with Legal Counsel (Government Code section 54956.9)

Anticipated Litigation: 1 potential case.

No action was taken.

B. Conference with Labor Negotiator (Government Code section 54957.6)

Unrepresented Employees: Certificated Employees

Agency Negotiator: Superintendent

No action was taken.

IX. ADJOURNMENT

**The Board adjourned at 6:13 P.M.
The next regularly scheduled meeting will be:
April 12, 2023 at 5:00 P.M. at Spencer Valley School**

Carol Frausto, Board President

Kelly Baas, Superintendent

Kathleen McKenzie, Asst. Superintendent, HR & Business Services

Spencer Valley School District

2023 – 2024 School Calendar

Aug 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17*	18	19
20	21	22	23	24*	25	26
27	28	29	30	31*		

Student Days: 11
Cumulative Student Days:
Cumulative Teacher Days:

Sep 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7*	8	9
10	11	12	13	14*	15	16
17	18	19	20	21*	22	23
24	25	26	27	28*	29	30

Student Days: 19
Cumulative Student Days:
Cumulative Teacher Days:

Oct 2023						
S	M	T	W	T	F	S
1	2	3	4	5*	6	7
8	9	10	11	12*	13	14
15	16	17	18	19*	20	21
22	23	24	25	26*	27	28
29	30	31				

Student Days: 21
Cumulative Student Days:
Cumulative Teacher Days:

Nov 2023						
S	M	T	W	T	F	S
			1	2*	3	4
5	6*	7*	8*	9*	10	11
12	13	14	15	16*	17	18
19	20	21	22	23	24	25
26	27	28	29	30*		

Student Days: 16
Cumulative Student Days:
Cumulative Teacher Days:

Dec 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7*	8	9
10	11	12	13	14*	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Student Days: 11
Cumulative Student Days:
Cumulative Teacher Days:

Jan 2024						
S	M	T	W	T	F	S
	1	2	3	4*	5*	6
7	8	9	10	11*	12	13
14	15	16	17	18*	19	20
21	22	23	24	25*	26	27
28	29	30	31			

Student Days: 21
Cumulative Student Days:
Cumulative Teacher Days:

Feb 2024						
S	M	T	W	T	F	S
				1*	2	3
4	5	6	7	8*	9	10
11	12	13	14	15*	16	17
18	19	20	21	22*	23	24
25	26	27	28	29*		

Student Days: 19
Cumulative Student Days:
Teacher Days:

Mar 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7*	8	9
10	11	12	13	14*	15	16
17	18	19	20	21*	22	23
24	25	26	27	28	29	30

Student Days: 16
Cumulative Student Days:
Teacher Days:

Apr 2024						
S	M	T	W	T	F	S
31	1	2	3	4*	5*	6
7	8	9	10	11*	12	13
14	15	16	17	18*	19	20
21	22	23	24	25*	26	27
28	29	30				

Student Days: 18
Cumulative Student Days:
Teacher Days:

May 2024						
S	M	T	W	T	F	S
			1	2*	3	4
5	6	7	8	9*	10	11
12	13	14	15	16*	17	18
19	20	21	22	23*	24	25
26	27	28	29	30*	31	

Student Days: 20
Cumulative Student Days:
Teacher Days:

Jun 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6*	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Student Days: 8
Cumulative Student Days:
Teacher Days:

Legend						
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #c8e6c9; margin-right: 5px;"></div> School Year Begins/End </div>						
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #ffcdd2; margin-right: 5px;"></div> * Minimum Day- 12:00 release </div>						
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #e91e63; margin-right: 5px;"></div> Holiday </div>						
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #bdbdbd; margin-right: 5px;"></div> Student Break </div>						
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #fff9c4; margin-right: 5px;"></div> Inclement Weather Makeup (non-school day only if no Snow Days) </div>						
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #bbdefb; margin-right: 5px;"></div> Teacher/Staff Development Day (non-student day) </div>						

Weather Makeup Days

Apr 1
Apr 15
Apr 29
May 13
May 24

Grading Periods

Nov 3 End 1st Trimester
Feb 23 End 2nd Trimester
Jun \$\$ End 3rd Trimester

Board approved \$\$\$\$

Important dates

Aug 16	First Student Day
Aug 23	Back to School Night
Nov 20-24	Thanksgiving Break
Dec 18- Jan 1	Winter Break
Jan 5	Minimum Day Teacher Planning
Jan 10	Open House
Mar 25-29	Spring Break
April 5	Minimum Day Teacher Planning
Jun 12	Last Day of School for Students
Jun 13	Last Day for Teachers

Expanded Learning

Aug \$\$\$\$ Jump Start Summer School
Dec \$\$\$\$ Winter Camp
Mar \$\$\$\$ Spring Camp

Holidays

Sept 4 Labor Day
Sept 22 Native American Day
Nov 10 Veterans' Day
Jan 1 New Year's Day
Jan 15 Martin Luther King Jr. Day
Feb 16 Lincoln's Birthday Observed
Feb 19 President's Day
May 27 Memorial Day



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PROJECT ATTACHMENT 0611-FY2024
SPENCER VALLEY ELEMENTARY SCHOOL DISTRICT

Client No. 0611

SERVICES: CATEGORY ONE E-RATE CONSULTING SERVICES

INFINITY'S RESPONSIBILITIES

Infinity shall perform the following tasks for our **Category One E-Rate Consulting Services**:

E-RATE AND CALIFORNIA TELECONNECT FUND (CTF) CONSULTING SERVICE

1. Client Access – Infinity will be available to the Client by phone, email, or in person to address Client related E-Rate Funding issues. Client will provide Infinity with a minimum of 72 hours' notice of a request for onsite service.
2. Program Updates – Infinity will update the Client on changes in the E-Rate and CTF process and help staff to take advantage of newly eligible products and services.
3. Program Compliance – Infinity will assist the Client to verify that USAC rules are being followed and, if necessary, provide guidance on new processes or procedures to ensure program compliance, in regard to Bid Evaluations, Procurement, Technology Plans, CIPA compliance, Technology Budget, and Document Retention.

E-RATE APPLICATION MANAGEMENT

1. Needs Assessment and Strategic Planning – Infinity will assist the Client to determine a Filing Strategy that best meets the Client's needs to maximize the Client's E-Rate funding opportunities.
2. Determination of Funding Request Amount – Infinity will prepare the required "Item 21 Attachment Sheet", by; review one (1) month of the Client's bills from eligible Service Providers to determine an estimated annual funding request, review of Client's current annual contract(s) for eligible services, and/or review of new contract(s) for eligible services.
3. File Forms – Infinity will prepare and file the following forms required by USAC's School and Library Division to receive E-Rate Category One Telecommunications and Internet Access funding: Form 470, Form 471, and Form 486.
4. Administration of PIA Process – Infinity will assist the Client in responses to and delivery of the required documentation for USAC's "Program Integrity Assurance" (PIA) information requests.
5. Service Provider Collections – Infinity will prepare the Service Provider's required forms ("Discount Grids") to have the Client's eligible discounts added to the monthly Service Provider Bills (SPI Method) or prepare and file the Form 472 (BEAR Method) to have a reimbursement check issued for the eligible discount amount.
6. Application Status – Infinity will provide the Client with progress status on applications, reviews, and modifications, for the Client's open funding requests.

REQUEST FOR PROPOSAL (RFP) MANAGEMENT SERVICES

1. Develop RFP Documents – Infinity will develop a Request for Proposal (RFP) for Category One Services in compliance with the Client's Local/State and the E-Rate Program's procurement requirements. If newspaper publication is required, Infinity will assist the Client with compliance at least 20 days prior to receipt of responses to the Form 470.
2. RFP Tracking – Infinity will distribute and track, in electronic form only, the "RFP Documents" to prospective bidders thru Infinity's "Projects" website.
3. Administration of RFP Process – Infinity will prepare and distribute project clarification(s) and/or addenda(s) to address questions from prospective bidders.
4. Bid Opening – Infinity will conduct the opening of bid response(s). All bid openings will be held at Infinity's offices, unless otherwise agreed upon between the Client and Infinity.
5. Bid Evaluation - Infinity will evaluate the bid responses based on the E-Rate Program's requirements for the "Evaluation of Bids" and provide the Client with recommendations for the award of contract(s).
6. Contract Administration – Infinity will collect the documents necessary for the award of contract from the successful bidder and coordinate the delivery to the Client for execution.

AUDIT ASSISTANCE

1. Document Retention – Infinity will maintain a copy of the documents required for E-Rate Program's "Document Retention Policy", including "Pre-bidding Process", "Bidding Process", "Award of Contracts", "Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance", for up to 10 years from the last date of service.
2. Document Assistance – Infinity will assist the Client in the preparation and delivery of the Auditor requested documentation.
3. Support Services – Infinity will represent the Client during all E-Rate Audits.

CLIENTS' RESPONSIBILITIES

The Client's responsibilities, for the successful completion of our **Category One E-Rate Consulting Services**, shall include:

1. Appointing a representative to act on their behalf, with respect to this agreement and the subsequent projects, who has the authority to render decisions and approve requests from Infinity, in a timely manner as not to cause unreasonable delay in the progress of Infinity's service.
 2. Provide Infinity with reasonable access to the site, if applicable, to allow Infinity the ability to perform the work detailed in this agreement.
 3. Provide Infinity all information, required for the successful completion of the agreed service, within 10 days, after the receipt of a request from Infinity. This includes at a minimum, but not limited to; Copies of Monthly Service Provider Bills, Copies of Service Provider Contracts, Approved Free & Reduced Lunch numbers, Budget Information, Copy of Approved Technology Plan, Copy of CIPA Compliance, and "Authorized Contact" information.
 4. Provide a Letter of Authorization (LOA), authorizing Infinity, to act on the Client's behalf to file E-Rate forms and respond to the USAC's request for information.
 5. Sign and certify the E-Rate forms required for the Client's application for funding, in a timely manner, as not to cause a failure to comply with the E-Rate Program's time sensitive deadlines.
 6. Require the Service Provider, for the eligible services the Clients is entitled to receive California Teleconnect Fund (CTF) support, to invoice USAC by the SPI Method (Form 474).
 7. Maintain and update an "Equipment Asset Register" (EAR). The EAR shall detail the make, model, serial number, and location of all equipment purchased with the support of the Universal Services Fund (E-Rate Program). The Client will provide Infinity a copy of the EAR for compliance with the "Inventory" section of E-Rate's "Document Retention Policy".
 8. Maintain and update a "Service Provider Reimbursement Reconciliation" (SPRR) spread sheet. The SPRR shall include, by FRN(s), the total amount of funds associated with each reimbursement, and/or the total amount of discounts (in the form of discounted bills, checks, or credits) received from the Service Provider. The Client will provide Infinity a copy of the SPRR for compliance with the "Invoicing" section of E-Rate's "Document Retention Policy".
 9. Retain documents, for each funding request, related to the "Pre-bidding Process", "Bidding Process", "Award of Contracts", "Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance" for a period of at least 10 years from the last date of service.
- * **In the event, something unforeseen happens that is not covered under PROJECT ATTACHMENT #0611-FY2024 with this contract, an additional fee will be negotiated before any additional services are provided.**
- ** **Should the client cease services with Infinity and request document re-construction for past years filings, there will be a charge for the time to re-create the document library. This charge will be assessed at the time of the request and will need to be paid prior to the release of the re-constructed documents.**

TERM OF CONTRACT:

This Agreement is for a term of **three (3) years**, with an expiration date of **June 30, 2026**.

PAYMENT SCHEDULE

Infinity's fee will be an annual flat rate fee of **\$1,950.00**, for Category One services.

Infinity's fee is invoiced on a quarterly schedule, unless otherwise directed by the Spencer Valley Elementary School District.

* Existing services are for services currently being requested through the E-Rate program.

** Additional or new services may require an additional fee. This fee must be agreed to prior to billing.



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Standard Hourly Rates Schedule

For additional works that is required outside the scope of the original project, the hourly rates listed will be charged. Standard Hourly Rates are subject to review and adjustment. The hourly rates effective on the date of the Agreement are:

Principal	\$175.00/hour
Sr. Systems Designer	\$155.00/hour
Systems Designer	\$125.00/hour
CAD Operator	\$75.00/hour
Sr. Project Manager	\$155.00/hour
Project Manager	\$95.00/hour
Design Team Coordinator	\$75.00/hour
E-Rate Compliance Consultant	\$140.00/hour
E-Rate Specialist, III	\$90.00/hour
E-Rate Specialist, II	\$75.00/hour
E-Rate Specialist, I	\$55.00/hour
Support Staff	\$50.00/hour

Reimbursable Expenses Schedule


Reimbursable Expense rates are subject to annual review and adjustment. The rates effective on the date of the Agreement are:

Newspaper Advertisement	at cost + 15%
8"x11" Copies/Impression	\$0.05/sheet
Blueprint Copies	at cost + 15%
Reproducible Copies (Mylar)	at cost + 15%
Reproducible Copies (Paper)	at cost + 15%
Legal Counsel	at cost + 15%
Travel Expenses:	
Mileage (auto)	\$0.58/mile
Airfare	at cost + 15%
Meals	at cost + 15%
Lodging	at cost + 15%
Standard Labor Rate	See Hourly Rate Schedule Above

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below:

Infinity Communications & Consulting, Inc.

Spencer Valley Elementary School District



 Signature

 Date
 03/22/2023

 Chief Executive Officer

 Title

 Name

 P.O. Box 999, Bakersfield, Ca. 93302

 Address/City/Sate/Zip

 82-0573429

 Federal Tax ID#

 Signature

 Date

 Name

 Title

 Address/City/Sate/Zip

 Federal Tax ID#

SPENCER VALLEY SCHOOL DISTRICT CERTIFICATED SALARY SCHEDULE**Effective July 1, 2023 - June 30, 2026**

STEP	COLUMN 1 BA 0-15	COLUMN 2 BA 16-44	COLUMN 3 BA 45-59	COLUMN 4 BA+60 or Masters	STEP
1	45792	47742	47967	49692	1
2	47166	49116	49341	51183	2
3	48581	50531	50756	52718	3
4	50038	51988	52213	54300	4
5	51539	53489	53714	55929	5
6	53085	55035	55260	57607	6
7	54678	56628	56853	59335	7
8	56318	58268	58493	61115	8
9	58008	59958	60183	62948	9
10	59458	61408	61633	64522	10
11	60945	62895	63120	66135	11
12	62468	64418	64643	67788	12
13	64030	65980	66205	69483	13
14	65631	67581	67806	71220	14
15	66943	68893	69118	72645	15
16	68282	70232	70457	74098	16
17	68965	70934	71162	74839	17
18	69655	71644	71873	75587	18
19	70351	72360	72592	76343	19
20	71055	73084	73318	77106	20
21			74051	77877	21
22			74791	78656	22
23			75539	79442	23
24			76294	80237	24
25				81039	25
26				81849	26
27				82668	27
28				83494	28

Effective 07/01/2023:

1. Teachers shall be placed on the column of the salary schedule in accordance with the degrees and advanced preparation they have completed. The minimum requirement for placement in Column 1 is the possession of an appropriate California Teaching Credential.
2. Newly hired teachers can be placed as high as step 10 for credit for years of full-time accredited school experience.
3. Quarter units are to be converted to semester units by multiplying the quarter units by two-thirds (2/3).
4. All earned upper division or graduate credits from a properly accredited college or university may be used in horizontal movement on the salary schedule provided that the units are approved by the District and the course is designed to increase the teacher's knowledge and skill in their present or projected teaching assignment.
5. Doctorate Stipend shall be compensated at a rate of \$1,500/year.
6. Masters Stipend incorporated into Column 4 of the Salary Schedule.
7. Longevity stipends are eliminated due to the increases in the salary schedule. Teachers currently receiving a longevity stipend will continue to receive the same stipend (\$2,500/year) until June 30, 2026.
8. The teacher work year shall be 185 days (180 student contact days and 5 teacher work days).
9. Classroom teachers shall receive one (1) preparation day a trimester. The dates for these preparation days shall be determined by mutual consent of the Superintendent and teacher.
10. Teachers with a combo class containing 3 grade levels will receive a stipend of \$1,200, paid out per trimester, at \$400 each trimester that a teacher has 3 grade levels for all or part of the trimester.
11. ASB stipend of \$500 stipend per year.
12. Non Teaching Rate of \$30/hour, with a maximum amount of \$135/day.

SPENCER VALLEY SCHOOL DISTRICT CLASSIFIED SALARY SCHEDULE

Hourly Rates

Effective July 1, 2023 - June 30, 2026

GROUP	STEP																				
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	16.30	16.97	17.65	18.36	19.08	19.82	20.50	21.20	22.00	22.84	23.70	24.60	25.54	26.50	27.51	28.55	29.64	30.76	31.93	33.15	34.41
2	16.30	17.13	18.00	18.92	19.89	20.91	22.00	23.08	24.21	25.40	26.50	27.63	28.97	30.39	31.80	33.36	34.99	36.71	38.51	40.39	42.37

Group 1
School Aide (8 hour) - 6782
ELOP Instructional Aide -9050
Financial Clerk -6778
Food Service Operations Asst. -6800
General Maintenance -6012
Instructional Aide -9070
School Aide (3 hour) -6780
Special Education Aide -9040
Substitute Custodian -6013

Group 2
Bilingual Aide Community Liaison -9100
Food Service Operations Lead -6801
Instructional Aide Technology -9030
Music Specialist -30006644
Preschool Teacher -5100
School Secretary - 6781

SPENCER VALLEY SCHOOL DISTRICT MANAGEMENT SALARY SCHEDULE

Effective July 1, 2023 - June 30, 2026

	Group 1	Group 2
STEP	Assistant Superintendent	Superintendent
1	105000	125000
2	110250	131250
3	114660	136500
4	118100	140595
5	121643	144813
6	125292	149157
7	129051	153632
8	132922	158241
9	136910	162988
10	141017	167878

Warrant Board Listing - MARCH 2023

Warrant ID	VENDOR	DATE	AMOUNT	DESCRIPTION	FUND
14992828	VERIZON	3/9/2023	101.16	ADMIN PHONE	0100
14000486	WILKINSON HADLEY KING & CO. LLP	3/30/2023	5250.00	AUDIT 21-22	0100
14994245	KONICA MINOLTA	3/13/2023	952.00	COPIER SERVICE (QUARTERLY)	0100
14991641	KONICA MINOLTA	3/6/2023	38.58	COPIER SERVICE ANNEX	0100
14000490	US FOODS	3/30/2023	111.24	CUSTODIAL MATERIALS & SUPPLIES	0100
14000489	SAN DIEGO GAS & ELECTRIC	3/30/2023	696.51	ELECTRICITY	0100
14997084	SAN DIEGO GAS & ELECTRIC	3/20/2023	3957.70	ELECTRICITY - ANNEX	0100
14992825	ENTREPRENEUR PATHWAYS, INC.	3/9/2023	3320.88	ELOP KIDS INVENT PROGRAM	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	160.79	ELOP MATERIALS & SUPPLIES	0100
14990134	SPECIALIZED UTILITY SERVICES PROGRAM	3/2/2023	7550.00	ENGINEERING SERVICES - WATER TANK	0100
14998440	SPECIALIZED UTILITY SERVICES PROGRAM	3/23/2023	15280.00	ENGINEERING SERVICES - WATER TANK	0100
14995688	BAAS KELLY	3/16/2023	112.00	FINGERPRINTING - PRESCHOOL	0100
14000490	US FOODS	3/30/2023	33.82	K-8 MATERIALS & SUPPLIES	0100
14994242	AMAZON CAPITAL SERVICES, INC.	3/13/2023	182.38	K-8 MATERIALS & SUPPLIES	0100
14994246	OFFICE DEPOT	3/13/2023	73.40	K-8 MATERIALS & SUPPLIES	0100
14999766	OFFICE DEPOT	3/27/2023	370.90	K-8 MATERIALS & SUPPLIES	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	118.15	KINDNESS WEEK MATERIALS & SUPPLIES	0100
14994242	AMAZON CAPITAL SERVICES, INC.	3/13/2023	12.92	KITCHEN MATERIALS & SUPPLIES	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	55.56	KITCHEN MATERIALS & SUPPLIES	0100
14997083	AT&T/CALNET 3	3/20/2023	25.83	LANDLINE	0100
14994243	FAGEN & FRIEDMAN & FULFROST LLP	3/13/2023	148.00	LEGAL SPED DISTRICT	0100
14994242	AMAZON CAPITAL SERVICES, INC.	3/13/2023	45.14	LIBRARY BOOKS	0100
14000490	US FOODS	3/30/2023	761.61	LUNCH PROGRAM	0100
14995688	BAAS KELLY	3/16/2023	28.45	LUNCH PROGRAM	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	139.05	LUNCH PROGRAM	0100
14998441	US FOODS	3/23/2023	531.22	LUNCH PROGRAM	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	527.30	MACBOOK KEYBOARD REPAIR (APPLE)	0100
14992826	HOME DEPOT CRC	3/9/2023	142.88	MAINTENANCE MATERIALS & SUPPLIES	0100
14994247	RANSOM PUMP	3/13/2023	100.00	OZONE CLEANING	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	77.55	PD - ELOP CONFERENCE	0100
14991637	GOTO COMMUNICATIONS, INC.	3/6/2023	202.09	PHONES	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	99.42	POSTAGE	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	493.80	PRESCHOOL APPLICATION FEE	0100
14991639	AMERIGAS	3/6/2023	865.98	PROPANE	0100
14997082	AMERIGAS	3/20/2023	1393.75	PROPANE	0100
14998438	AMERIGAS	3/23/2023	737.89	PROPANE	0100
14000485	AMERIGAS	3/30/2023	165.68	PROPANE ANNEX	0100

14991640	CINTAS CORPORATION	3/6/2023	192.88	RENTALS	0100
14998439	CINTAS CORPORATION	3/23/2023	193.11	RENTALS	0100
14995687	INTRADO INTERACTIVE SERVICES CORP.	3/16/2023	1512.00	SCHOOL MESSENGER CMS WEBSITE	0100
14994244	HOBART SERVICE; ITW FOOD EQUIPMENT GROUP	3/13/2023	94.17	SERVICE CONTRACT	0100
14994241	VERBAL BEHAVIOR ASSOC.	3/13/2023	500.00	SPED-SVS-BEHAVIOR	0100
14000487	ACCENT ALCHEMY, INC.	3/30/2023	920.30	SPED-SVS-SPEECH	0100
14994248	VISTA HILL	3/13/2023	389.00	STUDENT COUNSELING	0100
14992828	VERIZON	3/9/2023	38.01	STUDENT MIFI	0100
14995690	SPENCER VALLEY SCHOOL	3/16/2023	50.98	SUPERINTENDENT MATERIALS & SUPPLIES	0100
14992824	AMAZON CAPITAL SERVICES, INC.	3/9/2023	33.39	TECH SUPPLIES	0100
14000488	OFFICE DEPOT	3/30/2023	124.44	TECHNOLOGY MATERIALS & SUPPLIES	0100
14992827	RAMONA DISPOSAL SERVICE	3/9/2023	262.74	TRASH SERVICE	0100
14991638	CLINICAL LABORATORY OF SAN BERNARDINO	3/6/2023	80.00	WATER SAMPLING	0100
			\$ 49,254.65		

Warrant ID	VENDOR	DATE	AMOUNT	DESCRIPTION	FUND
14995689	CAVA @ SAN DIEGO	3/16/2023	597156.56	CAVA-SPED-NOV	0100
14995689	CAVA @ SAN DIEGO	3/16/2023	61374.34	CAVA-MH-NOV	0100
14995686	INSIGHT @ SAN DIEGO	3/16/2023	2152.45	INSIGHT-MH-NOV	0100
14995686	INSIGHT @ SAN DIEGO	3/16/2023	29393.16	INSIGHT-SPED-NOV	0100
			\$ 690,076.51		